WASHINGTON COURTS

ADMINISTRATIVE OFFICE OF THE COURTS

October 23, 2020

TO: JISC Data Dissemination Committee

FROM: Hayley Keithahn-Tresenriter, AOC Court Record Access Coordinator

RE: JIS-Link made to allow prosecutors and public defenders to print JIS reports using their JIS-Link RACFID

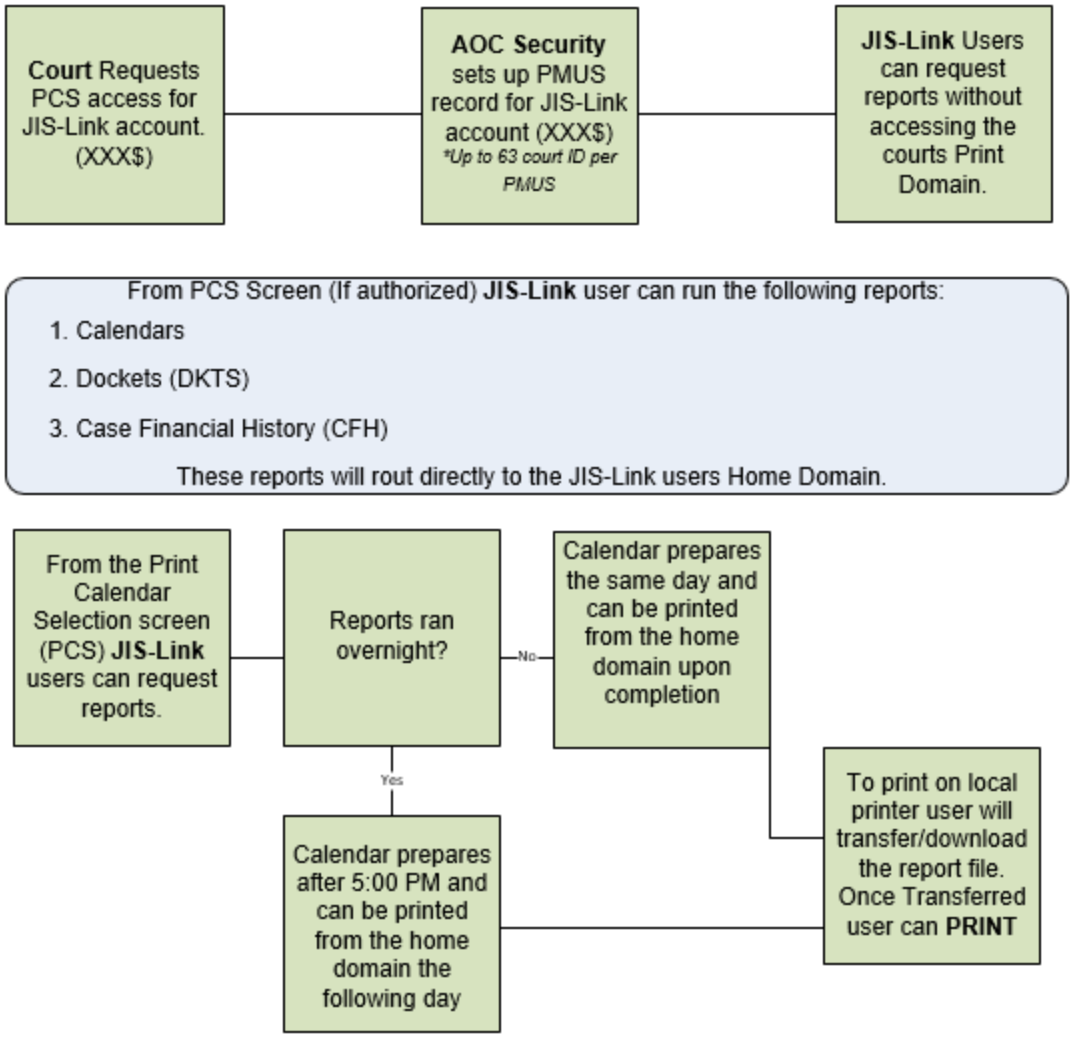
April 2018, The Data Dissemination Committee directed AOC staff to provide a way for prosecutors and public defenders to use their **JIS-Link RACFID** to print JIS reports from a designated court's JIS Print Menu. On September 21, 2020 this request was completed. Now a JIS (DICIS) Site Coordinator can request access to specific JIS print domains. The following options are available for approved Prosecutors and public Defenders.

Option 1. With court permission, the LINK user has access to submit PCS reports and print the reports from their own **Home LINK** print domain. This option gives the JIS-Link user the ability to independently run these reports without help from the courts.

Options 2. Courts can request additional access for their JIS-Link users to allow them to use court print domains and or printers. The courts maybe be more involved if the courts give JIS-Link users access to their Court print domains and or printers.

The **Home LINK** print domain was modified after our first attempt at this enhancement. It was discovered there were issues routing reports from the Courts print domain to the JIS-Link Users print domain. Which resulted in the courts needing to manually transfer the report from their domain to the JIS-Link users print domain.

Now, if the user has a court approved **Home LINK** print domain they can run the reports from their JIS-Link account rather than transferring reports from the Courts print domain.

On September 21, 2020 the enhancement for Prosecutor and Public Defender was deployed. Since deployment 119 JIS-Link users have received PCS Screen access.

Non-court employees with JIS RACFIDs have decreased from over 70 users to 18. We will continue the RACFID clean up and update the Data Dissemination Committee when the clean up is completed.